



# AQU EXHIBIT FORM

Artist:
Email:
Phone:

Venue: <b>Tribby Arts Center, Fort Myers</b>	Dates: <b>April 11 - June 21, 2024</b>
Theme: <b>"Artist as Muse"; 20<sup>th</sup> Century Artist to Celebrate AQU 20<sup>th</sup> Anniversary</b>	Art due: <b>March 9, 2024</b>

Title	Type (hanging, wearable, 3D, etc)	Dimensions H x W (frames edge to edge)	Price
"Inspired by			

Every effort is made to ensure the safety of exhibit pieces while being transported, displayed and stored. However, in the event of an accident, theft, act of God or any other problem resulting in the loss or damage of an entry, the undersigned agrees to hold AQU, Inc and the AQU exhibition committee harmless. We strongly urge individuals to secure their own insurance policy.

By signing below I understand and consent that AQU representatives photograph art pieces for publicity and website display. These photos are the property of AQU and may be used in promotional materials.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Remember to submit your registration fees online at [www.artquiltersunlimited.com](http://www.artquiltersunlimited.com) and to include this and any other required paperwork with your entry.

this line will be marked with an "X" if other documents are required

- Tribby Arts Center Agreement
- W9 if you are selling your peice



# Exhibition Agreement

Please read this document and sign at the bottom of the next page to indicate your agreement with the terms and conditions of exhibiting artwork in the exhibition **Artist as Muse: The 20<sup>th</sup> Anniversary Exhibition of Art Quilters Unlimited** in the Legacy and Overlook Galleries, Tribby Arts Center, from April 12 to June 22, 2024. Failure to sign this document and/or alterations indicated to it forfeit participation in this exhibition.

## LIABILITY

Tribby Arts Center and Shell Point assume no liability for the loss, theft, damage, or destruction of any consigned item. All insurance is the responsibility of the artist/owner whose work is being displayed.

## PROMOTIONAL USE OF WORK

The artist agrees to allow Tribby Arts Center and Shell Point to photograph or videotape his or her artwork for promotional purposes or similarly to reproduce written work for promotional purposes.

## CONSIGNMENT FEE

Tribby Arts Center at Shell Point requires a 30% commission on the sale of all resident artwork (or **40% of the sale price of all artworks by any participating guest artists**) sold during the time the object is on display in the galleries of Tribby Arts Center. (Resident artists receive 70% of the final sale price; guest artists receive 60%.)

## PAYMENT

**The artist must have on file or submit a W-9 form to Tribby Arts Center to receive payment for any sold work.** Payment is by check to the consigning artist within 30 days following the end of the month the art/item(s) are sold.

## **COMMUNICATION, DELIVERY, AND RETRIEVAL OF OBJECTS**

- Communication regarding exhibitions in Tribby Arts Center takes place via email. **To participate in any exhibition in the Shell Point, Legacy, Overlook, or Collaboration Galleries, an artist must either provide his or her personal email address or that of a friend or family member who has agreed to accept and share exhibition announcements with the artist.** Requests to receive exhibition announcements via telephone calls or internal or external mail instead of email cannot be honored.
- **Artists must deliver their works or arrange for delivery of their works from 10 a.m. to Noon on Friday, April 5, and retrieve or arrange for retrieval of all unsold works from 10 a.m. until Noon on Monday, June 24.**
- Serendipity Shop Managers will call artwork buyers to arrange for the **buyers' retrieval of their purchases on June 24.** Any artwork not claimed within 14 days of the designated retrieval date shall become the property of Shell Point and may be disposed of at Shell Point's discretion.

## **DISPLAY OF OBJECTS**

- Objects must be the **artist's original work** or represent original interpretation of a purchased pattern. Paintings based on a photograph require permission of the photographer.
- During the process to deliver artworks and install the exhibition, artists may not go beyond the object check-in point unless invited by the Resident Curator or anyone he/she designates.
- The Resident Curator has sole decision-making authority regarding where and how to display an object in the exhibition, including if the object is placed on a pedestal and/or under a protective cover.
- **Artists may not move, remove, or pick up their artworks and/or related interpretive materials at any time during the exhibition.**
- **All artworks intended for wall display must be properly framed or gallery-wrapped and have hanging wires (no sawtooth hangers). Extended center point of wires must be 3-4" below top of frame. Textiles for wall display must include a dowel sleeve and dowel. Any other form of hanging device on textiles must be approved in advance by the Resident Curator.**
- Artist-provided interpretive materials will be placed next to objects only at the invitation or approval of the Resident Curator. This includes labels, stories, supporting materials, and the like.
- Artists may not schedule an activity involving their artworks, such as a class, to take place in the gallery during the exhibition except at the permission of the Resident Curator.

- Failure to comply with any of the requirements above or with the requested criteria for the exhibition, including framing criteria, immediately forfeits the artist's participation in the exhibition.

**I AGREE TO THE ABOVE TERMS.**

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS:  
\_\_\_\_\_

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	Exempt payee code (if any) _____
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> Other (see instructions) ▶ _____	<i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*